

SOUTHBRIDGE PUBLIC SCHOOLS

41 Elm Street
Southbridge, MA 01550

Telephone: (508) 764-5414

Fax: (508) 764-8325

Eric Ely
Superintendent of Schools
eely@southbridge.k12.ma.us



Cortney Keegan
Business Manager
ckeegan@southbridge.k12.ma.us

CORI REQUEST FORM

**SOBPS
CH 385
G**

Southbridge Public Schools has been certified by the Criminal History Systems Board for access to all criminal case data including conviction, non-conviction and pending. As an applicant/employee for the position of _____, I understand that a criminal record check will be conducted for conviction, non-conviction and pending criminal case information only and that it will not necessarily disqualify me. The information below is correct to the best of my knowledge.

Applicant/Employee Signature

APPLICANT/EMPLOYEE INFORMATION (Please Print)

LAST NAME

FIRST NAME

MIDDLE NAME

MAIDEN NAME OR ALIAS (if applicable)

PLACE OF BIRTH

DATE OF BIRTH

____ - ____ - ____
SOCIAL SECURITY #

ID THEFT INDEX PIN#
(if applicable)*

MOTHER'S MAIDEN NAME

Current Address: _____

Former Address: _____

Sex: _____ Height: ____ ft. ____ in. Weight: _____ Eye Color: _____

State Driver's License Number: _____ (include state issue)

OFFICE USE ONLY: THE ABOVE INFORMATION WAS VERIFIED BY REVIEWING THE FOLLOWING FORM OF GOVERNMENT ISSUED PHOTOGRAPHIC IDENTIFICATION: _____

REQUESTED BY: _____

SIGNATURE OF CORI AUTHORIZED EMPLOYEE

*The CHSB Identity Index PIN Number is to be completed by those applicants that have been issued an Identity Theft Index PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. **ALL CORI REQUEST FORMS THAT INCLUDE THIS FIELD ARE REQUIRED TO BE SUBMITTED TO THE CHSB VIA MAIL OR BY FAX TO (617) 660-4614.**